

LOCKWOOD FIRE PROTECTION DISTRICT

23141 Shake Ridge Road Volcano, CA 95689

Meeting of the Board of Directors Agenda - December 5, 2022 - 6:00 p.m.

In-person Meeting at Station 151 - 23141 Shake Ridge Rd., Volcano CA 95689

Google Meet:

Video call link: <https://meet.google.com/rqi-tqga-ruo>

Or dial: (US) +1 219-281-4768 PIN: 212 254 313#

1. Call to order and reading of the mission statement.

LFPD CREED: The principal purpose of this district is the protection of its citizens through the prevention and extinguishing of fires and the protection of life and property. May each action taken by this board be for the benefit of the district and for no other purpose – self-serving or otherwise.

2. Establish quorum-roll call

3. Closed session. Closed session Authority:

According to the California Government Code 54957, the Lockwood Fire Protection District Board of Directors reserves the right to hold a closed session for consideration of real property negotiations, pending litigation, threats to public buildings or public access and personnel matters. **No closed session.**

4. Public Comments:

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Lockwood Fire Protection District; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting.

5. Action Items:

a. Addendum to JOA for Fire Chief Services

Motion: _____ 2nd _____ Vote: Yeas _____ No _____ Absent _____ Abstain _____

6. Discussion Items:

None

7. Approval of Minutes from Board Meeting of October 24, 2022

Motion: _____ 2nd _____ Vote: Yeas _____ No _____ Absent _____ Abstain _____

8. Treasurer's report

9. Chief's Report

10. Committee Reports:

- Grant Committee
- Fiscal and Planning Committee
- Policies and Procedures Committee
- Building and Maintenance Committee
- Communications and Outreach
- LFPD/AFPD Consolidation Ad-Hoc

11. Auxiliary Report

12. Adjournment

Motion: _____ 2nd _____ Vote: Yeas _____ No _____ Absent _____ Abstain _____

Next Board Meeting: December 26, 2022

BEFORE THE BOARD OF DIRECTORS OF THE
AMADOR FIRE PROTECTION DISTRICT
COUNTY OF AMADOR, STATE OF CALIFORNIA

IN THE MATTER OF:

RESOLUTION APPROVING
JOIN OPERATIONS
AGREEMENT WITH LOCKWOOD
FIRE PROTECTION DISTRICT

RESOLUTION NO. AFD 22-06

BE IT RESOLVED by the Board of Directors of the Amador Fire Protection District, which said Board does hereby approve the joint operations agreement by and between the Amador Fire Protection District and Lockwood Fire Protection District, on the terms and conditions contained therein as it relates to providing reciprocal fire protection and related services.

BE IT FURTHER RESOLVED that the President of said Board be and hereby is authorized to sign and execute said agreement on behalf of the Amador Fire Protection District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Amador Fire Protection District at a regular meeting thereof, held on the 19th day of July 2022 by the following vote:

AYES: Richard Forster, Jeff Brown, Brian Oneto, Frank Axe, Patrick Crew

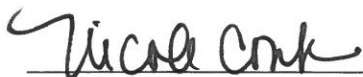
NOES: None

ABSENT: None



President, Board of Directors

ATTEST:
NICOLE COOK, Clerk of the
Amador Fire Protection District,
Amador County, California



**MASTER AGREEMENT BETWEEN AMADOR FIRE PROTECTION DISTRICT,
AND THE LOCKWOOD FIRE PROTECTION DISTRICT FOR THE PURPOSE OF
PROVIDING RECIPROCAL FIRE PROTECTION AND RELATED SERVICES
UNDER THIS JOINT OPERATIONS AGREEMENT**

THIS MASTER JOINT OPERATIONS AGREEMENT ("JOA") is made and entered into this 19th day of July, 2022 by and between the Amador Fire Protection District, a dependent special fire district, and the Lockwood Fire Protection District, an independent special fire district. Each party may be referred to in this JOA as "party" or collectively as "parties."

RECITALS

WHEREAS, the Amador Fire Protection District seeks to enter into a JOA with the Lockwood Fire Protection District, which describes a basis for greater cooperation between the parties in the provision of fire protection and emergency medical services; and

WHEREAS, through each party's participation in the JOA, significant improvements in training, safety and supervision, and overall greater efficiency in the delivery of fire protection to the citizens, businesses, and visitors within the communities will occur; and

WHEREAS, all parties in recognition of the success that has been achieved in the Auto Aid and Mutual Aid agreements for each agency, and that this would be a more efficient provision of services and the terms and conditions of the prior Auto Aid/Mutual Aid agreements and parameters of cooperation between the agencies; and

NOW, THEREFORE, pursuant to the authority granted by Government Code sections 6502 and 55632, and Health & Safety Code section 13050, and in consideration of the mutual promises and obligations as set forth herein, the parties hereby agree this JOA between the Amador Fire Protection District and the Lockwood Fire Protection District is hereby established as follows:

1. INTENT

- a. It is the intent of all parties to this JOA to continually seek out and employ joint methods, practices, policies and/or procedures that will serve to maintain or improve the safety and levels of emergency and fire prevention services provided to the citizens and visitors of the parties and to improve the existing practices of the parties to assure the highest levels of employee safety, emergency operations, administrative efficiency, and cost effectiveness in the delivery of fire protection, EMS, and other emergency services.
- b. In support of the intent of this JOA, all parties agree that wherever appropriate those operational joint methods and policies that are adopted under this JOA be fully implemented by all parties and that not to do so will impede the effective joint delivery of service.

2. RESPONSE TO INCIDENTS

- a. All parties agree that providing a fire apparatus to an incident in the least amount of time regardless of jurisdiction provides a higher level of service to the citizens and visitors of all jurisdictions and is in all parties' best interests.
- b. The parties shall establish protocols for the deployment of fire apparatus and personnel to emergency incidents within each party's jurisdiction. Such protocols may include the dispatch of resources to emergencies based upon the quickest response times to the incident regardless of jurisdiction.
- c. The parties shall establish protocols for the purpose of maximizing the fire & EMS protection coverage of the jurisdiction through the repositioning of apparatus should some of the normally staffed apparatus be committed to incidents for extended periods of time.
- d. All parties shall review the response protocol annually, or when staffing or other resource changes, to ensure that one party is not overly burdened by responses to the other jurisdiction of the other parties.

3. JOINT COMMAND AND SUPERVISION OF FIRE DISTRICTS

- a. The parties shall establish protocols for the shared supervision and incident command of emergency personnel and resources of the parties' fire districts. Such protocols shall be approved by the chiefs of their respective fire districts. Any such protocols may include, but are not limited to; a provision for the assignment of shift supervision and the incident command responsibility between the officers of the respective fire districts and to establish joint supervisory resources of the respective fire districts.
- b. When officers of a fire district(s) are serving in the capacity of joint or unified command or the regular assigned supervision of another district(s) employees and shall be entitled to exercise the power and authority as if such officer was an officer employed by all districts, except as to discipline, as defined in subsection (c), which shall be exclusively administered by the employing district. Such officer shall also be entitled to the immunities set forth in state and/or federal law for all decisions and actions taken on behalf of employees and officers of the respective districts when serving in a joint or cooperative manner of supervision or incident command for all fire parties.
- c. For the purposes of this JOA, discipline is defined as a formal or adverse action resulting in a punitive result (e.g. written reprimand, suspension without pay, demotion, reduction of pay or dismissal) for an employee. Each district shall make reasonable efforts to cooperate in an employment investigation at the request of another district. Discipline, as herein defined, shall only be administered by the employing agency, providing for one level of administrative oversight above that of the individual providing the final decision, to allow for a level for any potential appeals. For the purposes of this JOA, the final level of appeals could be the District Board of Directors or per that districts policy and procedures.

4. COMMON OPERATIONS TRAINING, STANDARDS GUIDES, AND STANDARD EVOLUTIONS

The Fire Chief, or its designee, of each district shall develop, maintain, and periodically update a common set of Standard Policies, Operating Guides, Standard Evolutions, and Operating Training Standards. These common processes shall be universally implemented by all uniformed members of each district.

5. JOINT USE OF PERSONNEL

- a. Both districts shall mutually, upon request of another district and subject to availability of appropriate personnel, assign firefighters to staff the fire stations and/or equipment of the other district and response equipment of the other district to incidents as may occur, in the same manner as if the station and equipment were staffed by the requesting districts' personnel. During times when personnel are so assigned, they shall be under the control and direction of the requesting district. (Attachment "A"; Per Diem MOU)
- b. At the discretion of the Fire Chief or the Battalion Chief, apparatus may be assigned to Strike Teams as requested. At no time will staffing within JOA jurisdictions be compromised for Strike Team assignments. Strike Team apparatus may include co staffing from the districts of this JOA. (Attachment "A"; Per Diem MOU)
- c. Each party hereto shall procure and maintain for the duration of this JOA workers' compensation insurance or self-insurance covering that district's own employees/personnel. A requesting district shall not be responsible for obtaining workers' compensation insurance for another district's employee, and shall therefore not be subject to civil, criminal or other penalties for failure to obtain workers' compensation insurance in the event of injury or illness to another district's employee suffered in the course of providing services under this JOA. A requesting district shall be responsible for reimbursing the individual(s) personnel for the cost as agreed upon in Attachment "A" Per Diem MOU) for the hours provided in each district (staffing or strike team deployment). The party utilizing personnel shall insure they are paid no later than 21-30 days.

6. AREAS OF COOPERATION INVOLVING LESS THAN THE ENTIRE MEMBERSHIP OF THIS JOA

- a. The districts, subsequent to a discussion to this JOA, may adopt other policies or protocols, or enter into sub- agreements in the furtherance of the intent of this JOA. Such policies or protocols, or sub-agreements shall not be detrimental to this JOA or any district to this JOA and may include, but not be limited to, items having to do with: public and firefighter safety, training, fire prevention, public education, equipment standardization, joint use of facilities, or equipment or provision or cost sharing of operations, administrative or management services or other administrative or support staff any sub-agreement entered into by the districts. JOA will be recognized as a part of the JOA and attached as amendment.

- b. Unless otherwise indicated by the specific project or service, the standard terms and conditions set forth in this JOA shall apply to the other areas of cooperation established under this section.

7. INDEMNITY

Each district shall indemnify, defend, protect, and hold harmless the other district and its officers, employees, agents, and volunteers, from and against any and all liability, losses, claims, damages, expenses, and costs (including attorney, expert witness, consultant, and litigation fees) to the extent caused by any negligent or willful act or omission of the indemnifying party or any of its officers, employees, agents or volunteers.

8. INSURANCE

- a. As a material condition of this JOA, all districts shall maintain insurance or lawful self-insurance meeting the following standards. Evidence of such coverage, shall be provided promptly upon ^{request} of another district to this JOA.

(1) Workers Compensation and Employers Liability

- (a) Workers' Compensation insurance with a statutory limit as required by the Labor Code of the State of California.
- (b) Employers' Liability with limits of \$1,000,000 per accident.
- (c) \$1,000,000 Disease per employee; \$1,000,000 Disease per policy.
- (d) Thirty (30) days' prior written notice of cancellation or material change must be provided other districts to this JOA.
- (e) The policy shall provide a Waiver of Subrogation endorsement in favor of the other districts, their officers, officials, employees, agents and volunteers for losses arising from work performed under this JOA.

(2) General Liability

- (a) Commercial General Liability Insurance no less broad than ISO form CG 00 01.
- (b) Minimum Limits: \$5,000,000 per Occurrence; \$10,000,000 General Aggregate.
- (c) Each District and its officers, agents, employees, and volunteers must be endorsed as an additional insured for the liability arising out of ongoing operations by or on behalf of the other district.
- (d) The policy definition of "insured contract" must include assumptions of liability arising out of both ongoing operations hazard ("f" definition of insured contract in ISO form CG 00 01, or equivalent).
- (e) The insurance provided to each district and its officers, agents, employees, and volunteers as an additional insured must be primary and non-contributory with respect to any insurance or self-insurance program maintained by the other district

- (f) Thirty (30) days' prior written notice of cancellation or material change must be provided other districts to this JOA

(3) Vehicle Liability

- (a) Minimum Limit: \$1,000,000 combined single limit per accident.
- (b) Coverage must apply to all owned, hired, and non-owned vehicles.
- (c) Each District and its officers, agents, employees, and volunteers must be endorsed as an additional insured for the liability arising out of ongoing operations by or on behalf of the other district
- (d) The insurance provided to each district and its officers, agents, employees, and volunteers as an additional insured must be primary and non- contributory with respect to any insurance or self-insurance program maintained by the other district.
- (e) Thirty (30) days' prior written notice of cancellation or material change must be provided other districts to this JOA

9. ADDITIONAL PARTIES

Other Amador or El Dorado County fire agencies may make a written request to the existing JOA membership to become a member of this JOA The request shall indicate a commitment to the intent of the JOA and all its provisions of this JOA Once a member of the JOA, new members may petition the districts to any sub-agreement to participate in that sub-agreement. Approval to participate in the JOA or any sub-agreement requires concurrence of all signatory districts to this JOA

10. WITHDRAWAL FROM THE JOA

A party to this JOA may withdraw from this JOA without penalty with one hundred twenty days' (120) written notice to the other member. Such withdrawing member shall perform all obligations under this JOA until the noticed date of withdrawal.

The term of this JOA is for an indefinite period; terminable at the instance of all districts expressed in writing with a one hundred twenty (120)-day termination date from the date of such termination.

11. RELATIONSHIP OF DISTRICTS

Nothing in this JOA shall be construed to create an association, joint venture, trust or partnership, or to impose a trust or partnership covenant, obligation or liability on or with regard to any district.

12. NO THIRD-PARTY BENEFICIARIES

This JOA shall not be construed to create any third-party beneficiaries. Except as provided for in Paragraph 9 above, this JOA is for the sole benefit of Amador Fire Protection District, and Lockwood Fire Protection District. This JOA, however, shall not preclude Amador Fire Protection District or

Lockwood Fire Protection District, from entering into agreements similar in nature and intent with other parties.

13. GOVERNING LAWS

Except as otherwise required by law, this JOA shall be interpreted, governed by, and construed under the laws of the State of California.

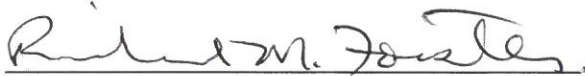
14. MODIFICATION OF AGREEMENT

This JOA may be modified or amended only by a subsequent written agreement approved and executed by all parties.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first above written.

AMADOR FIRE PROTECTION DISTRICT

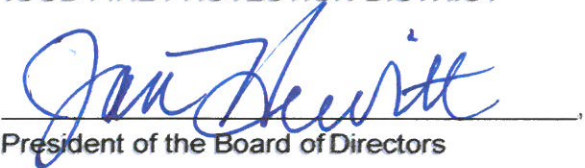
By:



Chairman of the Board of Directors

LOCKWOOD FIRE PROTECTION DISTRICT

By:



President of the Board of Directors

Addendum to the Joint Operations Agreement between the Amador Fire Protection District and the Lockwood Fire Protection District signed and dated July 19th, 2022

This addendum addresses the desire of the Lockwood Fire Protection District, Board of Directors to enter in to a mutually beneficial agreement of fulfilling the duties of Fire Chief for the Lockwood Fire Protection District by delegating those duties to the Fire Chief of the Amador Fire Protection District who will assign these duties to the Deputy Chief of the Amador Fire Protection District.

This addendum does not in any way change the current Joint Operations Agreement or preclude the Lockwood Fire Protection District from remaining an independent special district with its own duly elected Board of Directors. This addendum allows for the Deputy Fire Chief of the Amador Fire Protection District to serve as Lockwood's Fire Chief and fully discharge those duties as required.

The Lockwood Fire Protection District agrees to reimburse the Amador Fire Protection District for the fulfillment of Fire Chief duties at a rate of \$3,500.00 per month. The Lockwood Fire Protection District agrees to provide a 2015 Ford F-150 Pick Up as a command vehicle and will continue to insure and pay for all routine maintenance of the vehicle. The Amador Fire Protection District will cover the fuel cost associated with operating the vehicle.

This addendum may be revoked or canceled by either party with a 30-day written notice.

Lockwood F.P.D. Board President

Date

Amador F.P.D. Board Chairperson

Date

LFPD Board Meeting

October 24, 2022

6:00pm

Board Meeting: 6:00

Board Attendees: Jan Hewitt, JoAnne McLachlan, Cookie Stevens, Don Dowell via Google Meet

Absent: Kelly McGee

Public Comment: None

Action Item/s: None

Discussion Item/s: None

Approval of September 2022 Minutes: Motion: CS Second: DD Yeas: 4 Nay: 0 Absent: 1

Treasurer's Report: Received resolution on insurance- our previous carrier nearly tripled our price for coverage, changed deductibles, and is now asking for more requirements to be fulfilled, however, we received a quote from a new carrier (George Peterson Agency) for \$24k and have elected to utilize their services. Still waiting on September's Finance Report. We may not be receiving assessments for all parcels in our district...Chief Withrow will look into it.

Chief's Report:

- Measure M numbers have been agreed upon at 200 for LFPD
- Population mishap with Auditor's Office...LFPD needs to give lone \$9k
- Volunteer FF Academy is wrapping up Nov. 26th - producing 5 new volunteers, putting us at 17 volunteer FF's total
- 23 calls for the month of September
- BC Watkins (AFPD) involved Tom Tomlinson in Low Angle Rope Rescue and FF Tomlinson is now certified
- FF Tomlinson is involved in control burns, FF Rowe and other volunteers are filling in covering behind him
- By the end of the weekend, the hydrants in Lamel Heights will be serviced and updated
- Chief Withrow met with Craig Miller (AWA) regarding the water service to Lamel Heights and AWA has grant money to possibly apply to the infrastructure of Lamel Heights
- Craig Miller also came to 151 to look at improving the performance of the water tanks- Chief Withrow will contact SPI to help with funding for this
- Amador Pines is working on becoming a Firewise Community, LFPD will help them in mapping any water tanks they have, regardless of whose district they're in
- Ad-hoc committee for exploring consolidation needs to schedule first meeting - dedicated to capture and address the Boards concerns. Cookie Stevens reiterated the concerns should be objective and discussed with open-mindedness, leaving personal issues aside. Meeting is scheduled for 4pm on Friday, November 4th
- Chief Withrow advised that he has officially accepted a position as Deputy Chief with Amador Fire Protection District and after seeking advice from the Fair Political Practices Commission (FPPC) and Amador County Council, he learned that he can legally perform both jobs, however, he informed the Board that the district will need to decide on a long term solution moving forward as it may give the wrong impression to the public having him in both roles. Chief Withrow made it clear that the LFPD Board needs to be in agreement with his working both jobs for now, and if not, he will reevaluate the situation.

- We currently have a 17-year-old volunteer, who is training only, not responding. Hopefully he will continue until he turns 18 in February, and then can be certified and start responding to incidents.
- November 3rd - All Hands dinner meeting @ 1830, Station 151

Grants: Don Dowell is going to apply for the Fall FEMA grant, hopefully to assist in the purchase of new apparatus

Fiscal Planning: None

Policy: None

Building: Lee Gravesen will do more grading soon

Communications/Outreach: Keeping up on social media, website, Upcountry Newsletters, etc. Advertising for Giving Tuesday will commence November 1.

Auxiliary Report: See attached minutes

Adjourn: @ 7:50pm: Motion - CS Second – DD Yeas: 4 Nay: 0 Absent: 1

Next Meeting: November 28, 2022

September 2022 - Treasurer's Report

LOCKWOOD FIRE PROTECTION FY2022		BALANCE SHEET			
		9/30/2022			
ASSETS:					
101780	Cash - General Fund		\$	192,582	
101785	Cash - Capital Improvement Fund		\$	1,327	
101786	Cash-Measure M & Prop 172		\$	349,368	
115001	Cash - El Dorado Savings/WestAmerica		\$	270	
	Total Cash & Investments		\$	543,547	
142000	Prepaid Expenses		\$	2,139	
150620	Fixed Assets-Structure		\$	351,670	
150630	Fixed Assets-Equipment		\$	1,009,828	
150631	Fixed Assets-Depreciation		\$	(973,424)	
	Total		\$	933,760	
LIABILITIES AND FUND BALANCES:					
	Liabilities		\$	210,432	
	Investment in Fixed Assets		\$	426,187	
	Reserves and Control Balances		\$	297,142	
	Total		\$	933,760	
		STATEMENT			
		M	Month	Year to-date	Annual Budget
Revenues:					
44100	Interest income			\$300	\$5,000
45640	Intergovernmental			\$0	
45641	Prop 172			\$0	
45641	Measure M	\$79,289	\$11,640	\$79,289	\$155,000
46024	Mitigation Fees			\$0	
46025	Impact Fees			\$0	
47010	Assessments			\$0	\$70,000
47890	Donations/Fundraisers			\$0	
47890	Other (Strike Team, AFD, etc.)		equipment rental	\$22,125	\$10,000
	Total Revenues	\$79,289	\$33,765	\$125,115	\$240,000
Expenditures:					
50100	Salaries - Firefighters	\$44,269	\$19,389	\$44,269	\$161,280
50310	FICA - Firefighters	\$3,387	\$1,483	\$3,387	\$15,000
50500	Workers Comp Insurance	\$15,886		\$15,886	\$18,000
50600	Unemployment Insurance	\$461	\$250	\$461	\$2,000
51500	Insurance & Bonds	\$0		\$0	\$18,000
51800	Maintenance - Buildings & Structures	\$0		\$180	\$5,000
51900	Supplies-Firefighters	\$0	\$1,373	\$5,702	\$32,500
52200	Office Expense	\$0		\$0	\$2,500
52300	Professional & Services	\$0	\$200	\$880	\$5,000
52302	Outside Legal	\$0	\$232	\$232	\$2,000
52328	Professional Services - Audit	\$0		\$0	\$4,000
52400	Public & Legal Notices	\$0		\$0	\$1,000
52870	Staff Training	\$5,320	\$2,800	\$5,320	\$2,000
52900	Vehicle Expenses	\$0	\$87,587	\$172,692	\$15,000
52900	Vehicle Expenses-FUEL	\$0		\$276	\$10,000
56200	Equipment / repairs	\$0		\$5,405	\$5,000
53000	Utilities	\$0	\$917	\$2,378	\$10,000
	Subtotal Expenses	\$69,323	\$114,232	\$257,068	\$308,280
	Excess of Revenue over (under) Expenditures before loan payments	\$9,966	(\$80,466)	(\$131,952)	(\$68,280)
		ACTIVITY			
56100	Buildings and Improvements			\$0	\$0
56200	Capital Equipment			\$0	\$15,000
	Subtotal Expenses		\$0	\$0	\$15,000
	Total Expenses		\$114,232	\$257,068	\$323,280
	Excess of Revenue over (under) Expenditures after loan payments	\$9,966	(\$80,466)	(\$131,952)	(\$83,280)
	Total M				

Minutes of LFPD Auxiliary Meeting

October 3, 2022 - 11:00 AM - Station 151

1. Call meeting to order: The meeting was called to order at 11:00 a.m. by President Lynn Gravesen. Those attending: President Lynn Gravesen, Vice President Megan Watts, Treasurer Terry Bolyard, Secretary Deb Elliot, Sylvia Schofield, Jan Hewitt, Donna Forsythe, Dyann Paradise, Bill McKenna, Penni Parsons, and firefighter Sarah Rasheed.

2. Minutes of the September 19, 2022 LFPD Auxiliary meeting: Minutes of the September 19, 2022 meeting were distributed by Terry Bolyard prior to the October 3, 2022 meeting for members to review and comment on. No comments were received. Lynn moved to accept the minutes as written. Sylvia seconded. The minutes were approved.

3. Treasurer's Report: Terry reported that September 24, 2022 Pancake Breakfast at Station 151 was a huge success. The breakfast raised \$2,838. Food costs were approximately \$400, so we cleared \$2,430. The breakdown is as follows:

Raffle Baskets	\$672.00
Bake Sale	\$367.00
96 Breakfast Plates Sold	\$1152.00
Outside Donations Rec'd	<u>\$647.00</u>
TOTAL	\$2838.00

Of the \$647 in outside donations received, one individual donated \$500. Terry will send a thank you note to that individual and we greatly appreciate their support.

At the Pancake Breakfast, a representative from an organization called Native Sons of the Golden West (56 Main Street, Amador Parlor #17, Sutter Creek, CA (www.nsgw.org)) offered to pay for food for future pancake breakfast fundraisers.

Terry also reported that we spent \$711.82 to purchase T-Shirts for the firefighters. There was \$5,311. and \$3000 would be moved to the savings account to meet minimum balance requirements of \$3,000 in savings as agreed to by the Auxiliary in August 2022.

OLD BUSINESS

- A. Pancake Breakfast Debrief. In addition to the details provided above, Lynn provided information on the amount of food items purchased and the amount consumed for future planning purposes.

These amounts are as follows:

240 eggs - used all
OJ - 4 (3pkg) costco - used 2
sausage - 30 packages of 8 (240) - used all
pancake mix - 4 - used 2
syrup - 2 large, 3 small- used ??
Water - 10 1-gallon - used 5

- 3 cases of small - used 1
Ketchup - 2 - used 1
Salsa - 3 - used 0
Butter - 200 packets - used all
Coffee - 2 full pots
Creamer - 2 - used 1
Half and Half - 1 Large - used less than 1/4th

- B. Giving Tuesday. Giving Tuesday will be on November 29, 2022. This is a big opportunity for our community to donate and the Auxiliary's non-profit organization to raise money to support LFPD firefighters and their efforts. As was the case last year, donations can be made on-line at www.giveamador.org, in person (with locations at both of the LFPD Fire Stations), or by check dated November 29, 2022 made payable to Lockwood Fire Protection Auxiliary. Donations made on November 29, 2022 qualify for matching funds through Amador Community Foundation - so these contributions can really add up. Megan will publicize Giving Tuesday through various social media outlets.
- C. Bells Across America. The local **Bells Across America Ceremony**, honoring those firefighters who died in the line of duty across the nation in 2021, will be held at Tom and Debra Abrams' house on Oct 9, 2022 at 9:00 am. During this ceremony, bells ring from coast to coast as a grateful nation pauses to honor fallen firefighters.
- D. SAVERS FUNDrive. Deb Elliot gave a brief update of the Auxiliary's second SAVERS FUNDrive event, on-going through October 2022. Pertinent information about this fundraiser was detailed in a flyer that was previously distributed.

NEW BUSINESS

A. Lynn Graveson announced that she was stepping down as President of the Auxiliary due to too many other obligations and time-consuming commitments. She has done a fine job as President and dedicated a lot of time and energy to supporting the LFPD. We thank her very much for this and will greatly miss her in her role as President but hope that she continues to participate in Auxiliary events as a member.

B. Megan Watts volunteered to be the new Auxiliary President and Sarah Rasheed volunteered to be the new Auxiliary Vice President (replacing Megan) and all in attendance supported these motions. There were no other volunteers for either of these positions.

C. Future Fund Raising Activities. The group discussed future possible fundraising activities to include BINGO at the Volcano Amory Hall, an upscale Dinner/Dance event, the traditional Pancake Breakfast (which was recently a huge success), SAVERS FUNDrives, Souper Supper, and Taco Tuesday. This is an important topic for the Auxiliary and members must consider not only the amount of dollars raised at events but also retaining ties with long-term community members who enjoy established events and remain key to LFPD community support.

D. Plastic Resuable Sandwich Board Sign. Jan discussed the desire to acquire a plastic reusable sandwich board sign (which spots for letters/numbers) that could easily be reused for various events and would not require hand-painting signs which is a time consuming task. Members agreed this would be a good thing but the group is considering a cost effective way to acquire this sign or signs.

E. Social Media. The group discussed the fact that Social Media (i.e. Facebook, NextDoor Volcano and other venues) offer tremendous potential for conveying information and messages to the community, and for fundraising. It was agreed that we should explore the many opportunities available to further our efforts through social media and that an initial effort should include adding the LFPD Auxiliary non-profit to the list of existing non-profits listed on NextDoor Volcano. When listing an item for sale on NextDoor Volcano, sellers have to option to select a non-profit that they can provide the following percentage of the sales price to automatically (None, 10%, 50% or 100%). By having the Auxiliary listed as a non-profit on NextDoor Volcano that local sellers can select from, we increase our chances of generating passive income (funds received that we are not actively involved in collecting).

REPORT BY BOARD PRESIDENT JAN HEWITT:

Jan reported that the work on the District's equipment is done and that the invoice has been submitted. The equipment is at a high state of readiness. Also, Jan reported that the Ad Hoc committee to explore consolidation of the various Fire Districts in Amador County (including the Lockwood Fire Protection District) into one Amador County Fire District is continuing.

MEMBERS COMMENTS AND SUGGESTIONS: No additional suggestions outside the items discussed above.

ADJOURNMENT: The meeting adjourned at 12:49 PM.

Next LFPD Auxiliary Meeting will be at Station 151: November 7, 2022 at 11:00 a.m.