

LOCKWOOD FIRE PROTECTION DISTRICT
23141 Shake Ridge Road
Volcano, CA 95689
Minutes of Regular Meeting of the Board of Directors
July 27, 2020
6:00 p.m.

**DUE TO THE GOVERNOR'S EXECUTIVE ORDER N-25-20, THE LOCKWOOD FIRE
BOARD OF DIRECTORS CONDUCTED ITS MEETING REMOTELY USING
ZOOM.US**

1. Call to order and reading of the mission statement.

The meeting was called to order by President Jan Hewitt at 6:04 p.m.

2. Establish quorum-roll call

Those in attendance were:

BOARD MEMBERS: President Jan Hewitt, Director Kelly McGee, Director Don Dowell, and Director Cookie Stevens. A quorum was established.

ADMINISTRATION MEMBERS: Tim Worny, Treasurer, Terry Bolyard, Secretary, and Webmaster Jackie Vaughn

Those on vacation and absent from attending: Vice-President Joanne McLachlan and CAL FIRE Assistant Chief Rob Withrow,

3. Public Comments: None

4. Closed Session: No closed session was held.

5. Action Items: No Action Items on the Agenda

6. Discussion Items: Long Term Spending Priorities

Jan Hewitt provided a chart of proposed long term spending priorities. During discussion, Don Dowell suggested the estimate for a used water tender was a bit low. Jan will address this with CAL FIRE Assistant Chief Rob Withrow, The figures on the proposal can always be adjusted.

It was agreed that a Type I engine be added to the list.

Paving at Station 151 was discussed. Cookie Stevens will start researching costs and estimates for paving.

7. Approval of Minutes from Regular Meeting Of June 22, 2020.

Don Dowell moved the Minutes of the LFPD Board Meeting held on June 22, 2020 be approved. Cookie Stevens seconded. The motion passed with 4 yeas and 1 absent.

8. Treasurer's Report: The Treasurer's Report provided by Tim Worny was accepted as

submitted. Tim Worny advised a new outside auditor has been hired. By law, LFPD could not use the same auditor for more than six consecutive years. The new auditor is a firm in Stockton, Bloomberg & Griffin.

Funds have been received from the VFA Grant in the amount of \$11,000.00.

9. Chief's Report: Jan Hewitt received the Chief's Report from Rob Withrow and reported:

- 19 total calls for the month of June (9 medical aid, 5 public assist, 5 fires)
- New volunteer, Tonya, is taking the driver/operator course
- Volunteer training is ongoing

10. Committee Reports:

Grant Committee: Nothing new to report

Fiscal and Planning Committee: Nothing new to report

Policies and Procedures Committee: Nothing new to report

Building and Maintenance Committee: Work at Station 151 is moving forward. Next step: sheetrock

Communications and Outreach: Jackie Vaughn reported on a webinar re: Disaster Preparedness for Special Districts. She suggested an Ad Hoc Committee be established to form a plan for LFPD and disaster preparedness.

Jackie also reported she and Auxiliary Member Debra Abrams are researching and making plans for the October "Bells-Across-America" ceremony.

11. Auxiliary Report:

Terry Bolyard reported the Auxiliary has been meeting via ZOOM.US. Because of the COVID19 situation, no fundraisers are being planned. The Auxiliary continues to provide funds for needed supplies for the two stations.

12. Next Regular Board Meeting: August 24, 2020 at 6:00 p.m.

Jan asked Board Members their thoughts on taking the month of August off from a Board meeting. It was unanimous that the Board felt it should meet as planned.

13. Adjournment: Cookie Stevens moved to adjourn the meeting. Don Dowell seconded. The meeting adjourned at 6:58 p.m.