

LOCKWOOD FIRE PROTECTION DISTRICT
23141 Shake Ridge Road
Volcano, CA 95689
Minutes of Regular Meeting of the Board of Directors
September 27, 2021
6:00 p.m.

1. Call to order and reading of the mission statement.

The meeting was called to order by Vice-President Joanne McLachlan at 6:05 p.m.

2. Establish quorum-roll call

Those in attendance were:

BOARD MEMBERS: Vice President Joanne McLachlan, Director Kelly McGee, and Director Cookie Stevens. A quorum was established.

ADMINISTRATION MEMBERS: Tim Worny, Treasurer, Board Secretary Terry Bolyard CAL FIRE Assistant Chief Rob Withrow, and Webmaster Megan Watts.

ABSENT: President Jan Hewitt and Director Don Dowell

PUBLIC ATTENDEES: Sylvia Schofield

3. Closed Session: No Closed Session

4. Public Comments: Secretary Terry Bolyard took this time to announce her retirement as the LFPD Board Secretary. Megan Watts will step into that position starting in October.

5. Action Items:

5a) Approve Amador County Sheriffs Office to have an evening town hall meeting at Station 151 to discuss ACSO role in managing emergency events in the County, date TBD.

The Board discussed allowing the ACSO to use Station 151 for town hall meetings (plural). However, should a political agenda be addressed at the meetings, other political candidates would also be allowed to use Station 151 for town hall meetings.

Kelly McGee made a motion to approve Amador County Sheriffs Office to use Station 151 for future town hall meetings. Cookie Stevens seconded. The motion passed with 3 yeas and 2 absent

6. Discussion Items: No discussion items on the agenda

7. Approval of Minutes from Regular Meeting Of August 23, 2021.

Cookie Stevens moved the Minutes of the LFPD Board Meeting held on August 23, 2021 be approved. Kelly McGee seconded. The motion passed with 3 yeas, 2 absent.

8. Treasurer's Report: Tim Worny reported LFPD's auditor would be coming to start the 20/21 audit on September 28. Tim received a legal document naming potential beneficiaries to a trust wherein LFPD was named. He will give the document to Jan Hewitt so that she can have the LFPD lawyer look into the matter. Tim also received a traffic accident public record request. Chief Withrow will follow-up on the request.

9. Chief's Report:

- Total calls for the month of August: 15

- 9 Medical
- 2 Public Assist
- 1 False Alarm - Smoke
- 1 Engine Cover Assignment
- 1 CPR in Progress
- 1 Traffic Collision

- LFPD now has 14 active volunteers (six will be responding out of Station 152)
- Operator training is going well. Eight of the volunteers now qualify as operators
- The volunteers rotate providing dinner at the Thursday night training. This is going well. The volunteers meet, share a meal, then go into their training
- Maintenance, upgrade, and repairs on Engine #6530 are near completion
- Station 151 was staffed 24/7 during the Caldor Fire
- LFPD water tender was at the Caldor Fire every day for 8 days manned by two LFPD volunteers on a rotating basis
- In-house CPR and Public Assist Classes will be getting underway soon. LFPD Volunteer Brian Jones will head this project
- The October training schedule will be updated and posted soon

10. Committee Reports:

Grant Committee: Nothing new to report

Fiscal and Planning Committee: Nothing new to report

Policies and Procedures Committee: Nothing new to report

Building and Maintenance Committee: Kelly McGee called for a final inspection. A few minor items need to be adjusted. Chief Withrow said he would see that those items were taken care of.

Communications and Outreach: Megan Watts reported she is working on the LFPD Facebook page, the LFPD Website will be freshened up and she is setting up Twitter and Instagram accounts for LFPD

Disaster Preparedness Ad Hoc Committee: Nothing new to report

11. Auxiliary Report: Sylvia Schofield reported

- The LFPD concert has been cancelled due to COVID protocols.
- Bells-Across-America ceremony will be held at Station 151 on October 3 starting at 9 a.m.
- The dedication ceremony honoring Bob Banker will be held November 6, 10 a.m. at Station 151. The Auxiliary will provide refreshments
- A Virtual Celebration of Life for Sharon Bartolucci (former LFPD volunteer and Auxiliary member) will be on October 1 at 6 p.m.

12. Adjournment: Cookie Stevens moved to adjourn the meeting. Kelly McGee seconded. The meeting adjourned at 7:10 p.m.

13. Next Regular Board Meeting: October 25, 2021 at 6:00 p.m.